

# MINNESOTA INDIAN WOMEN'S SEXUAL ASSAULT COALITION

1619 Dayton Ave Suite 202 • St. Paul, MN 55103

## National Technical Assistance & Training National Policy Director

Full-time Exempt Position

Location: Remote or in office in St. Paul, MN

Salary: \$60-70,000

*We are an equal opportunity employer offering an excellent compensation package.*

*Interested candidates, please email a resume & cover letter to [contact.us@miwsac.org](mailto:contact.us@miwsac.org) by March 3, 2023. While we are seeking to fill this position as soon as possible, applications will be accepted on a rolling basis until the position is filled.*

### **About the Organization**

The Minnesota Indian Women's Sexual Assault Coalition (MIWSAC) is a state-wide Tribal sexual assault coalition, working to support advocates and survivors in Minnesota since 2001. Over the last 20 years, our work has expanded to providing training, technical assistance, and support around sexual assault and sex trafficking across the country. We provide culturally-led training and support to communities, as well as work towards shifting policy and societal structures. While our work is led by Indigenous values and indigenizing practices, we also know our work is inextricably linked to other anti-oppression work. MIWSAC centers our work in healing and social justice principles, the voices & needs of survivors/communities, and using our Traditional ways to best support Indigenous survivors.

### **About the Position**

MIWSAC is seeking an exciting new addition to the National Training and Technical Assistance team as well as supportive policy work specific to Minnesota. This position will primarily work under our new Tribal Sexual Assault Resource Center project. The Resource Center expands and deepens MIWSAC's work both within Tribal communities as well as with anyone who supports Indigenous survivors of sexual violence. This position will grow MIWSAC's national policy work through education meetings, resources, and collaboration with policy makers and stakeholders. As a collaborative position, this role will work with other MIWSAC staff and project partners to provide training and technical assistance to communities, which may include site visits, presenting at trainings or conferences, virtual trainings and/or listening sessions, and individual work with communities. The Policy Director will also work with MIWSAC staff and project partners to develop, implement, and evaluate a comprehensive strategy for the work of this project. In addition to the Resource Center project, this position will also support other national technical assistance and training projects as well as other work of MIWSAC, including efforts to increase engagement in policy work within Minnesota and our Tribal Coalition work.

## **CORE RESPONSIBILITIES:**

### **Policy**

- Hold educational meetings with policy makers and systems representatives annually to enhance their understanding about the impact of sexual violence, including sex trafficking, in American Indian/Alaska Native (AI/AN) communities;
- Convene Listening Sessions annually to identify current issues within AI/AN communities, including systems responses to sexual violence, with learnings influencing development of resources, policy, and other programmatic priorities;
- Collaborate with AI/AN policy and activism networks to address intersectional policy and systems change by participating in and presenting during at least one national conference/policy convening per year on needs related to AI/AN survivors;
- Develop resources, including samples, templates, adaptable trainings, and fact sheets to support awareness efforts, capacity building, and policy work;
- Participate in meetings with funders and project partners as needed/required;
- Work with internal and external partners to support resource development and dissemination; and
- Work with MIWSAC's Minnesota team to support policy work within the state and coalition work.

### **Training & Technical Assistance:**

- Support Program Coordinator to plan, develop, and implement in-person and virtual site visits, workshops, conference planning, and webinars around sexual violence against Indigenous peoples and capacity building skills to local sexual assault organizations, state and Tribal SA coalitions, state, Tribal, and national governmental agencies, and other key partner organizations
- Provide technical assistance and support for communities and programs seeking to enhance capacity and skills around serving Indigenous survivors of sexual violence, including policy development and bias;
- Work with the MIWSAC national technical assistance team to support other national training and TA projects on policy, sexual violence, and sex trafficking.

Other duties as needed, which may include internal projects, work with outside partners, and additional things as they arise.

### **Ideal Qualifications**

- 3 or more years of experience doing policy work.
- 3 or more years providing advocacy, trainings, and/or technical assistance on sexual violence and/or sex trafficking.
- Experience working with American Indian/Alaska Native people and communities.
- Policy and stakeholder engagement experience.
- Prior experience creating resources, including knowledge of best practices and principles of ADA & accessibility needs related to resources.
- Time and project management skills; ability to pivot to meet emergent needs.
- Strong written and verbal communication skills.

- Ability to organize and prioritize competing tasks and deadlines.
- Proficiency in both Google Suite and Microsoft Office applications.
- Strong attention to detail.
- Collaborative skills with the ability to exercise independent judgment.
- Steadfast commitment to collective liberation and ability to speak and unite those behind MIWSAC mission and vision.

*\*Please apply even if you feel you do not meet ALL of the qualifications as described. MIWSAC is committed to building an inclusive organization and will be looking holistically at candidates. We strive for equitable hiring and know that many women and BIPOC people historically do not apply for jobs if they are missing some qualifications.*

**Other Information:**

This position will report to the Executive Director. This position can be based remotely or at our office in St. Paul, MN.

Salary range: starting salary will be between \$60,000 - \$70,000 based on qualifications, experience, and other factors; includes full package of benefits including health and dental insurance, matching retirement, investment in personal development, and an expansive time off policy.